

- Category 1** – My place at university depends on the outcome of the review(s)
 Category 2 – My place at university does not depend on the outcome of the review(s)

Name		Form		Candidate email	
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Section 1 - Complete this part of the form if you would like a **review of marking**. Note that the charges listed below are *per paper* not per subject. Please state clearly which paper(s) you wish to have reviewed.

Awarding Body E.g. AQA	Qualification level and Subject title E.g. A-level Chemistry Paper 1	Paper code E.g. 7405/1	Access to reviewed script ✓ or X	Fee
				£
				£
				£
				£
			Total	£

Section 2 - Complete this part of the form if you would like **access to your unreviewed script(s)**. Note that the charges listed are *per paper* not per subject. Please state clearly which paper(s) you wish to access.

Awarding Body E.g. AQA	Qualification level and Subject title E.g. A-level Chemistry Paper 1	Paper code E.g. 7405/1	Fee
			£
			£
			£
			£
		Total	£

Review of marking fees	£
Access to script fees	£
Total Cost	£

Review of Result Candidate consent taken from [JCO's Post-Results Services](#) (section 4, appendices A and B).

By signing here, I give my consent to the Head of my school to submit requests for post-results services for the examination paper(s) listed above. In giving consent for a clerical re-check or a review of marking I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, **and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject.**

Signature: Date:

Please hand the form to Miss Kostick on or email it to nkostick@mhsg.manchester.sch.uk. You (the candidate) will receive an acknowledgement email confirming that your review has been submitted to the Awarding Body. The outcome of your review will be sent to your school email account we strongly recommend that you check this account regularly. Note that due to GDPR we cannot share outcomes with anyone other than the candidate.

Post-results service	Deadline	Details of the service
Clerical re-check	20/09/2024	This is a re-check of all clerical procedures leading to the issue of a result. We do NOT generally recommend a Service 1. If you wish to request this service please contact Miss Kostick.
Clerical re-check with a copy of re-checked script	20/09/2024	
Review of marking	20/09/2024	This is a post-results review of the original marking to ensure that the agreed mark-scheme has been applied correctly. Reviewers will not re-mark the script. They will only act to correct any errors identified in the original marking. This service will include: <ul style="list-style-type: none"> • the clerical re-checks detailed in Service 1 • a review of marking as described above
Review of marking with a copy of reviewed script	20/09/2024	
Priority Review of marking	20/08/2024	This is the same as Service 2 but the review is conducted as a priority by the awarding body. A priority review should be requested if a university place could depend on the outcome of the review. However, note that universities are not required to hold a candidate's place whilst a review is being completed, or to honour the offer of a place if the required grades are obtained on review.
Priority Review of marking with a copy of the reviewed script	20/08/2024	
Copy of script to support review of marking	27/08/2024	This is a priority service that ensures copies of scripts are returned in sufficient time to allow decisions to be made whether a non-priority review of marking should be applied for

Post-results services: deadlines, fees and charges

Post-results service	Deadline	Fees	Notes
Review of marking	20/09/2024	£50	Includes a copy of the reviewed script for AQA.
Priority Review of marking	20/08/2024	£60	Includes a copy of the reviewed script for AQA.
Access to unreviewed script ¹	20/09/2024	£5	Admin fee
Access to reviewed script ²		Included as part of review with AQA £15 for OCR and Edexcel / Pearson Not available for WJEC / Eduqas	

To pay, please call the MHS Finance Office on 0161 224 0447 and they can take a card payment over the phone. It is also possible to come into school to pay in person. Office hours are from 9am – 4pm during the week.

Alternatively, you can pay for post results services via ParentPay. Instructions for paying by ParentPay can be accessed here: [Making Payment by Parentpay.docx](#) or by scanning the QR code.



¹ You may wish to request a copy of your script to help inform a decision about whether to request a review of marking (this is not appropriate if you are requesting a priority review for an A-level paper)

² Where a copy of a reviewed script is required, this should normally be applied for at the same time as the review of marking. An individual awarding body may automatically provide a copy of the reviewed script with a clerical re-check or review of marking as part of the service.